



Search Manager Initial Checklist

- Initial Contact report obtained.
- Check with initial interviewer to find reliability of information.
- Assign someone to complete six page LPQ.
- Designate IC for shift 1.
- Determine search urgency.
- Establish PLS or LKP.
- Establish subject behavior for prediction and document.
- Establish subject detectability.
- Establish subject survivability.
- Secure OPS kit.
- Begin deploying initial resources.
- Contact Overhead team and plan for multi-agency mission.
- Establish total search area – Mark on map.
- Establish containment.
- Segment search area and determine POA.
- Delegate Plans, Ops and Logistics.
- Establish and secure command post.
- Sign-In sheets out.
- Fill out Organization Sheet.
- Fill out Medical Plan.
- Fill out Objectives.
- Create Maps: *Master Map, Clue Map, Tasks Completed Map*
- Create Folders: *Tasks to be Done, Tasks In Process, Tasks Completed, Investigation*

These items need not be completed in order. They must all be completed.